

# Exhibit 1

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**MAYOR PRO TEM**

Thai Viet Phan

**COUNCILMEMBERS**

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Benjamin Vazquez



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## CITY OF SANTA ANA

### POLICE DEPARTMENT

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[www.santa-ana.org/PD](http://www.santa-ana.org/PD)

March 11, 2024

Derek E. Hines

Senior Assistant Special Counsel

U.S. Department of Justice

CC: Kith Richard

I have been requested to provide a detailed overview of the medical process for inmates at the Santa Ana Jail, with a specific focus on inmate Smirnov.

Santa Ana Jail medical procedure:

All new intakes undergo a medical screening upon arrival. As part of the classification process, inmates receive a Santa Ana Jail inmate handbook that includes instructions on how to request medical services while in custody. The inmate acknowledges receipt of the handbook by signing a form during the classification process. Once housed, inmates have access to medical request forms and can submit them as necessary. When an inmate submits a medical request, it will be reviewed by our medical team.

The process includes the following steps:

- The medical team will assess the inmate's condition and address any immediate concerns.
- If the necessary treatment can be provided within our facility, it will be administered accordingly.
- In the event that the inmate requires specialized treatment, a USM PMR form will be filled out and submitted to the US Marshals office for approval.
- If the request is approved, our medical department will schedule an appointment with the specialist. Transportation arrangements will also be made through the US Marshals office.

### SANTA ANA CITY COUNCIL

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Inmate Smirnov was booked into the Santa Ana Jail on 02/28/2024. Since his arrival, Mr. Smirnov has submitted six medical request forms and has been evaluated by Wellpath medical staff. See attached document. His complete medical records will be forwarded in a separate email once received from Wellpath.

Should you have any questions regarding this response, kindly contact Jaime Manriquez at 714-245-8123 or email [jmanriquez@santa-ana.org](mailto:jmanriquez@santa-ana.org)

Sincerely,

Robert Rodriguez  
Acting-Chief of Police



Jaime Manriquez  
Jail Administrator  
Santa Ana Police Department